

Adopted

Town of New Boston Selectmen's Meeting November 4, 2013

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

Road Agent Dick Perusse, Transfer Station Manager Gerry Cornett, Forestry Committee Member Kim DiPietro and Brandy Mitroff of the public were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Christine Quirk at 6:00 PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda.

Consent Agenda included: The New Boston Tax Rate for 2013.

Rodney moved to approve the consent agenda. Dwight seconded the motion. All were in favor. 3-0

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Kim DiPietro – from the Forestry Committee to request the Town to accept a donation (Eagle Scout Project): Christine Quirk asked for public input; there was none. Rodney Towne asked Kim DiPietro to explain the project. Kim DiPietro advised that [Cody] raised a total of \$884.80 from a bake sale for the bridge project. She explained that he used \$405.42 for the construction of the bridge and added that he wanted to donate the remaining \$479.38 to the New Boston Forestry Committee. She stated that the Committee wanted the Town to accept the gift of the bridge and the donated funds. She noted that the Boy Scouts organization required an assumption of liability letter to be submitted from the Town. She indicated that the bridge was substantial and could sustain a load of over 2,000 pounds; however, access would be limited to pedestrians.

Dwight moved to accept the gift of the Bridge from Cody Paquette, all liability of the bridge as well as accept the \$479.38 to be gifted to the Forestry Committee. Rodney seconded the motion. All were in favor. 3-0

Kim DiPietro requested that the Board provide an official thank you to Cody once he earned his Eagle Scout Award. Peter Flynn advised that he would put together a proclamation for an award ceremony. The Board agreed that it was a great idea.

Item 2: Richard Perusse – Discussion re: snow plowing on school property; Byam Road complaint; drainage on Parker Road; employee need-status; and Christian Farm Road signage (Limited Salt Use): Road Agent Dick Perusse was present to meet with the Selectmen to update them on the above-captioned matters.

- **New Boston Central School Snow Maintenance**
A letter and cost breakdown for last year's school winter maintenance was provided to the Board. The total cost was \$6,178.24. He noted that he had spoken with NBCS Principal, Jude Chauvette, with regard to the possibility of the school paying a portion or all of the winter maintenance costs. He stated that the hours of work listed on the breakdown only reflected work completed onsite and did not include travel time. Rodney suggested that Dick make the separate line item in the Highway Department's budget for the school snow maintenance. He further suggested that the matter be moved forward to the Finance Committee.
- **Byam Road Complaint**
Dick stated that the repairs to the ditches had not been completed. He continued that he intended on completing the work by the end of the week, weather permitting. He explained that two residents of Byam Road felt that the Town had taken their private property to complete the ditch repair work. He pointed out that the work had been done within the right-of-way. He noted that a lot of the ditches were beyond the normal right-of-way; however, deed easements existed for the properties that allowed the Highway Department to maintain the ditches.
- **Drainage on Parker Road**
Dick stated that he wanted to install closed drainage from Sally Moss's property to the corner of Howe Bridge. He explained that a culvert pipe currently existed under Parker Road and that the property owners of 130 Parker Road had added illegal piping to the culvert that was turned towards Sally Moss's property. He recommended installing three catch basins along Parker Road to create a closed drainage system. He indicated that the existing culvert could be saw cut and left in place or it could be removed. He believed that it was wise to remove it in order to prevent future issues. He stated that the installation would be completed next season. Dwight asked if Dick had spoken with the property owners. Dick indicated that he had spoken with Sally Moss and the Sikes.
- **Auction of Highway Department Vehicles**
Dick advised that he had received a check made payable to the Town of New Boston in the amount of \$11,400.00 for the sale of four Highway Department vehicles. He indicated that a Ford F50 sold for \$9,200.00, a spreader sold for \$400.00, a compressor for \$600.00 and a ten-wheel tanker truck sold for \$1,500.00. He asked if the funds could be used towards the purchase of a used truck that was currently listed on the CIP schedule. He noted that the total cost of the vehicle was \$42,500.00 and that \$24,500.00 had been encumbered from last year. He stated that a total of \$24,000.00 was left to be collected in 2014. Peter believed that a Warrant Article was needed and indicated that he would reach out to the Department of Revenue for clarification.
- **Employee Need-Status**
Dick indicated that the Highway Department had added a full-time employee to the 2014 budget. He stated that an additional employee would help out during the winter and summer months as it always seemed the Department was short one person due to vacations.
- **Christian Farm Road Signage (Limited Salt Use)**

Dick asked the Board for approval of installing a Limited Salt Use sign at the bottom of Christian Farm Road. He explained that there were a number of artesian wells located 35' – 50' outside of the right-of-way and he believed that using a sand and salt mixture would protect the wells. He explained that the sand would provide traction on the roadway and the salt would assist in melting any ice on the roadway. The Board agreed with the installation of the sign. Brandy Mitroff asked how the Christian Farm subdivision differed from other subdivisions in Town with regard to the wells. Dick answered that the majority of the wells were located in the front of the homes and were only 35' out of the right-of-way. He noted that the majority of the lots did not have any growth along the front of the property and most lots in Town had growth along the front. Brandy wondered if this was an issue to advise the Planning Board of when approving Open Space Subdivisions. Dick advised that one property owner along Christian Farm Road had a picket fence within the Town's right-of-way, specifically, 4' within edge of pavement. Rodney asked if the property owner had been notified of the issue. Dick answered that he had not notified the property owner and offered to do so. Christine pointed out that a letter existed with regard to the same issue for a house on Old Coach Road. Dick stated that he would draft a letter for Peter's review. Christine asked for further comments. Dwight stated that he had received several compliments from the road crews and Board of Selectmen from Goffstown with regard to the work done by the Highway Department re-routing roads. Dick noted that all the planning and signage had been provided by the Town of Goffstown and they had done a good job. He added that they were good people to work with.

D. OLD BUSINESS:

Item 3: Adoption of the Minutes of October 21, 2013: The Selectmen reviewed the minutes of the October 21, 2013 meeting. Dwight moved that the minutes be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 4: Updates on Year to Date Expenses and Revenues-Peter Flynn: Peter reported everything was still within budget and that revenues were increasing. He noted that the registration of automobiles would meet its budgeted projections.

Public Forum:

None.

F. OTHER BUSINESS:

Item 5: Town Administrator's Report:

- **Rose Meadow:** To be discussed during the non-public session.
- **Finance Committee Report:** All of the books had been updated with the exception of the Highway Department. He noted that the update should be provided by Friday. The next Finance Committee meeting was scheduled for Thursday, November 7, 2013.

- **Informal Discussion with Transfer Station Manager Gerry Cornett:** Gerry Cornett stated that paving needed to be completed the right way if was going to be completed. He had a company scheduled to visit the Transfer Station and provide an overview of work to be completed as well as a cost estimate. Rodney advised that Gerry had presented at the Finance Committee meeting and had broken the work to be completed into three sections, i.e., the area that was currently paved, a section by the metal trailer and a section “out back”. He advised that he had viewed the areas to be repaired and stated that a patchwork of paving projects had been completed with a fair amount of break-up. He stated that he agreed with the project and noted that the Finance Committee had discussed how to finance the project as it was estimated to cost \$60,000.00. He had recommended that a Warrant Article be created and request that the money come from the fund balance. Gerry noted that he was under budget for this year and questioned if the available funds could be used toward the project. Rodney answered that he was unsure and requested at a solid estimate be provided. Christine stated that she was in favor in using capital funds to complete the project.

Item 6: Selectmen’s Reports: None.

Item 7: Non-public session per RSA 91-A: 3,II (a) and €: Rodney moved to enter non-public session at **6:40 pm**. Dwight seconded the motion. Roll Call taken-Rodney-yes, Dwight-yes and Christine-yes.

7:05 pm-Board returned from nonpublic and re-entered into public session. Dwight moved to adjourn, Rodney seconded. All voted in favor 3-0

Prepared by Valerie Diaz